

MINUTES
TOWN OF LOGANSPOUR
April 11, 2017

The regular monthly meeting of the Logansport Town Council was held Tuesday, April 11, 2017 at 6:00 p. m. in the Council Chamber of Logansport Town Hall with Mayor Judge Cordray presiding. Council members present: Norman Arbuckle, Katherine Freeman, Dwight Gatlin, Martha Guillotte and Pam Thomas. Absent: None. Four guests were in attendance.

The meeting was opened with the Lord's Prayer and the Pledge of Allegiance.

The March minutes were approved as written with a motion from Mrs. Freeman and second from Mr. Gatlin. All ayes.

Monthly bills were approved with a motion from Mr. Arbuckle and second from Mrs. Guillotte. All ayes.

During the public comment section of the meeting, Terry Dunman and Taryn McSpadden notified the Council of their plans to open a horse education and training program on their property at 809 Hwy. 5. There is more than enough acreage to accommodate their plans and there were no zoning issues.

There was no old business to discuss.

With a motion from Ms. Thomas and second from Mr. Arbuckle a resolution authorizing the Mayor to request Administrative Consultant's proposals for services was adopted. All ayes.

A resolution authorizing the Mayor to request Engineer's Qualifications statement was adopted with a motion from Mrs. Guillotte and second from Mrs. Freeman. All ayes.

With a motion from Mrs. Freeman and second from Mr. Arbuckle a resolution was adopted referencing the CDBG benefits. All ayes.

With a motion from Mr. Arbuckle and second from Ms. Thomas, the Town's 30 foot, Tandem Axle, flatbed trailer was declared surplus and authorized to be advertised for sale. All ayes.

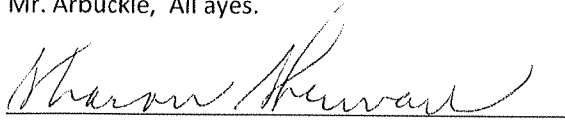
It was reported by Mr. Arbuckle that \$3744.50 was collected in fines for the month of March.

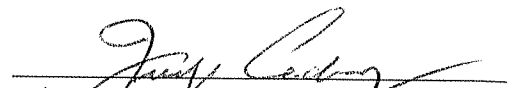
Mrs. Guillotte reported 11 customers were disconnected for non-payment in March.

Mrs. Thomas reported 7 gas customers were disconnected for non-payment.

Mr. Gatlin presented a list of 18 street lights that are in need of repair. This list will be given to AEP/Swepco.

With no further business to discuss, the meeting adjourned with a motion from Mrs. Thomas and second from Mr. Arbuckle, All ayes.


Sharon Stewart, Town Clerk


Judge Cordray, Mayor

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866)632-9992. Submit your completed form or letter to USDA by mail to U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410,, by fax (202)690-7442 or email at program.intake@usda.gov.

"An Equal Opportunity Employer and Provider"

RESOLUTION

A RESOLUTION AUTHORIZING THE MAYOR TO REQUEST ADMINISTRATIVE CONSULTANT'S PROPOSAL FOR SERVICES

WHEREAS, the Town of Logansport intends to apply for funding under the Louisiana Community Development Block Grant program in order to make public facility improvements;

NOW, THEREFORE, BE IT RESOLVED that the Mayor or her designated representative is hereby authorized to request proposals for professional services from administrative consultants on the above referenced project as soon as possible, and to execute a contract for LCDBG administrative consultant's services with the firm that scores highest in the selection process. Points shall be assigned to each firm submitting a proposal based upon the following criteria: (1) Project manager's experience (10 points maximum) – 10 points shall be awarded to firms who have administered more than 15 LCDBG projects during the last four program years. 7 points for firms who have administered 8 to 15 LCDBG projects during the last four program years. 4 points for firms who have administered 1 to 7 LCDBG projects. 0 points for firms having administered no LCDBG projects. (2) Length of time project manager has administered LCDBG projects (25 points maximum) – 25 points shall be awarded to managers who have administered LCDBG projects for 10 to 20 years. 15 points for managers who have administered LCDBG projects for 5 to 9 years. 5 points for managers who have administered LCDBG projects for less than 5 years. (3) Experience level and technical competence (10 points maximum) – 10 points shall be awarded to firms who are extremely experienced and technically competent. 7 points shall be awarded to firms who are moderately experienced and technically competent. 4 points shall be awarded to firms who are minimally experienced and technically competent. (4) Past Performance (10 points maximum) – 10 points shall be awarded to firms whose past performance with the Town of Logansport, neighboring communities, and the LCDBG program is good to excellent. 7 points for firms whose past performance is fair to good. 4 points for firms whose past performance is poor to fair. 1 point for firms whose past performance is unsatisfactory. This is an evaluation of the administrative consultant firm's past experience in the community, the LCDBG program, and/or with neighboring communities. Other communities should be contacted if a firm has no local performance record. The firm's reputation, either in the community or others, will determine their rating in this category. (5) Price Consideration (10 points maximum) – 10 points shall be awarded to the firm whose price proposal is less than \$20,000. 8 points shall be awarded to the firm whose price proposal is between \$20,000 and \$24,000. 6 points shall be awarded to the firm whose price proposal is between \$24,001 and \$28,000. 4 points shall be awarded to the firm whose price proposal is between \$28,001 and \$32,000. 2 points shall be awarded to the firm whose price proposal is more than \$32,000. Points will be awarded from zero to ten by the governing body. If more than half of the governing body does not vote in favor of 10 points, 5 points, or 0 points, then the mean of the points voted upon will be determined and rounded to the nearest whole number. In the event of a tie, 1 point will be awarded to the firm which the Town of Logansport believes will best represent its interests.

Points shall be awarded to firms submitting statements of qualifications in accordance with the points system described above by the Mayor or her designee. Negotiations with the firm receiving the highest number of points shall begin immediately.

CERTIFICATE

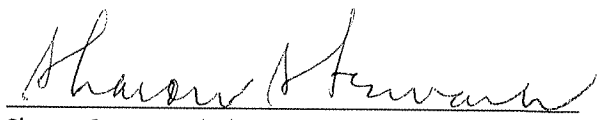
I, Sharon Stewart, Clerk of the Town of Logansport, hereby certify that the above constitutes a true and accurate copy of a Resolution, which UPON MOTION of Pam Thomas, and seconded by Norman Arbuckle, was adopted by the following Yea and Nay vote:

YEA: 5

NAY: 0

ABSENT: 0

and the same was declared adopted by the Mayor this 11th day of April, 2017.



Sharon Stewart, Clerk
Town of Logansport, Louisiana

RESOLUTION

**A RESOLUTION AUTHORIZING THE
MAYOR TO REQUEST ENGINEER'S
QUALIFICATIONS STATEMENTS**

WHEREAS, the Town of Logansport intends to apply for funding under the Louisiana Community Development Block Grant program in order to make public facility improvements;

NOW, THEREFORE, BE IT RESOLVED that the Mayor or her designated representative is hereby authorized to request statements of qualifications from engineers on the above referenced project as soon as possible, and to execute a contract for CDBG engineering services with the firm that scores highest in the selection process. Points shall be assigned to each firm submitting a statement of qualifications based upon the following criteria: (1) Location (10 points maximum) - 10 points for firms located within 100 miles, 5 points for firms located within 100-150 miles, and 0 points for firms located outside of 150 miles. (2) Similar Experience (50 points maximum) - 5 points shall be awarded for each project the firm has worked on similar to the one advertised in the request for engineer's qualifications statements. (3) CDBG Experience (25 points maximum) - 5 points shall be awarded for each CDBG project the firm has worked on similar to the one advertised in the request for engineer's qualifications statements. (4) Past Performance (10 points maximum) - 10 points shall be awarded to the firm whose past experience with the governing body or with neighboring communities is only favorable and positive. 5 points shall be awarded to the firm whose experience with the governing body or neighboring communities evaluates as favorable by some and negative by others. 0 points shall be awarded to the firm whose experience with the governing body is evaluated as negative by the governing body or by neighboring communities. This is an evaluation of the engineering firm's past experience in the community, the CDBG program, and/or with neighboring communities. Other communities should be contacted if a firm has no local performance record. The firm's reputation, either in the community or others, will determine their rating in this category. Points will be awarded from zero to ten by the governing body. If more than half of the governing body does not vote in favor of 10 points, 5 points, or 0 points, then the mean of the points voted upon will be determined and rounded to the nearest whole number. (5) Ownership (5 points maximum) - 5 points shall be awarded to the firm that is Minority-owned and/or a small business (less than 6 million in gross receipts during the most recent tax year). (6) Tie Breaker (1 point maximum) - In the event of a tie, 1 point will be awarded to the firm which the Town of Logansport believes will best represent its interests.

Points shall be awarded to firms submitting statements of qualifications in accordance with the points system described above by the Mayor or her designee. Negotiations with the firm receiving the highest number of points shall begin immediately.

CERTIFICATE

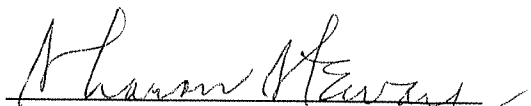
I, Sharon Stewart, Clerk of the Town of Logansport, hereby certify that the above constitutes a true and accurate copy of a Resolution, which UPON MOTION of Martha Guillotte , seconded by Katherine Freeman, was adopted by the following Yea and Nay vote:

YEA: 5

NAY: 0

ABSENT: 0

and the same was declared adopted by the Mayor this 11th day of April 2017.


Sharon Stewart, Clerk
Town of Logansport, Louisiana